



Newdigate C of E (Endowed) Infant School

Charging Policy

Agreed by staff:	November 2015
Agreed by Governors:	November 2015
Review Date:	November 2017



In God's hands we learn and grow

Newdigate Infant school aims to serve its community by providing an education of the highest quality within the context of Christian belief and practice.

CHARGING AND REMISSIONS POLICY

1 AIMS

The Governing Body recognises the valuable contribution that a wide range of additional educational activities can make towards pupils' personal and social education. The Governing Body aims to provide and promote such activities both as part of a broad and balanced curriculum for the pupils of the school, and as additional optional activities.

The content of this document represents the information required by section 110 of the Education Reform Act 1988, and follows the Surrey County Council Charging and Remissions Policy for School Activities Provided or Arranged by the Authority.

2 CHARGING

2.1 The costs of visits or on-site activities are to be met by voluntary parental contributions when they take place during school hours and any surplus will be used for the benefit of children's lessons.

2.2 Activities taking place outside school hours (optional extras) will be charged in full. Costs for each participating child will cover travel, , materials, entrance fees, insurance, teaching and non-teaching staff employed to provide the activity, and the essential expenses of parents acting in a supervisory role who may be needed to ensure an adequate adult/child ratio.

2.3 Parents have the right to withdraw their voluntary contribution before (but not after) the booking has been made.

3 REMISSIONS

3.1 If any parent does not wish or is unable to contribute to the cost of an activity (as in 2.1) or to the finished product (as 2.3), their child will not be discriminated against. However, if sufficient contributions are not made it is possible that the trip or on site activity will be cancelled

3.2 Anyone qualifying for free school meals is entitled to claim remission (see LEA guidance for free school meal entitlement).

4 REVIEW

The Policy will be reviewed every two years by the Resources Committee, unless there are significant changes in the meantime, and approved by the Governing Body, delegated to the Resources Committee.

Agreed by FGB: 10th November 2015

Date for Review: Autumn 2017